

OVERVIEW AND SCRUTINY PROCEDURE RULES

- 1.1 The Council will have the Overview and Scrutiny Committees set out in Article 6 and will appoint to them as it considers appropriate from time to time. Such committees may appoint sub-committees. Overview and Scrutiny Committees may also be appointed for a fixed period on the expiry of which they should cease to exist.
- 1.2 All meetings of overview and scrutiny committees will be held in public unless the meeting is considering confidential or exempt information as provided for in the Access to Information Procedure Rules in Part 4 of this Constitution.

2.0 Overview and Scrutiny Committee

The Council will establish one committee called the Overview and Scrutiny Committee which will comprise 9 members.

The terms of reference for this committee are as follows:

- 2.1 To consult on the scrutiny work programme and agree its contents
- 2.2 To hear Call-ins and Councillor Calls for Action
- 2.3 To require the Executive to submit a report to the next full Council meeting where the Committee is of the opinion that a decision made by the Executive was a key decision as defined the Access to Information Rules in Part 4 of this Constitution, but was not dealt with by the Executive as a key decision.
- 2.4 Monitoring of the Council's performance
- 2.5 To undertake regular reviews of the Notice of Executive Decisions
- 2.6 To have regular liaison and discussion of future policy issues with the Executive
- 2.7 To review and scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions.
- 2.8 To make reports or recommendations to the Council with respect to the discharge of those functions

- 2.9 To respond to requests from the Executive and/or Council to undertake scrutiny reviews as it sees fit.
- 2.10 Scrutinising outsourced services including all the services included in the Three Rivers District Council and Watford Borough Council Shared Services Agreement
- 2.11 Monitoring performance and outcomes of outsourced services including all the services included in the Three Rivers District Council and Watford Borough Council Shared Services Agreement
- 2.12 Will invite any members of Three Rivers District Council to participate in any scrutiny of any aspect of the Three Rivers District Council and Watford Borough Council Shared Services Agreement. Provided those members have not been involved in any decision making in respect of the services being scrutinised.
- 2.13 To agree the scope of task group scrutiny reviews and appoint Members to task groups [the numbers of task groups will be dependent upon the availability of Members and officer support (direct and departmental)]
- 2.14 When agreeing a scrutiny topic for task group investigation the Committee will follow the set of criteria set out below to ensure its suitability for a scrutiny review. In order to qualify for consideration, submissions for topics to review must conform to at least one and numbers iv and v of the following:
- i) Affect a group or community of people (scrutiny will not normally look at service complaints) that either live or work or study in Watford and relates to Watford.
 - ii) Be an issue of significant public concern
 - iii) Relate to a service, event or issue in which the Council has a significant stake
 - iv) Not be an issue which scrutiny has considered during the past 12 months
 - v) Not be a decision dealt with by another Council committee (excluding the Executive)
- 2.15 Manage and co-ordinate task group work by checking that progress is according to timetable and testing the soundness of

recommendations against scopes

- 2.16 Together with task group chairs, formally present task group reports to the Executive or Council or other appropriate groups and organisations
- 2.17 Follow up progress on all agreed recommendations (by the Executive or Council as appropriate) of review work on a regular basis
- 2.18 Publicise the work programme and outcome of review work at the beginning and throughout the year
- 2.19 Engage stakeholders and members of the public generally
- 2.20 Produce and annual report to Council
- 2.21 Produce an annual scrutiny plan and be responsible for the performance and development of scrutiny

2.22 Financial Scrutiny Committee

The Council will establish one committee called the Financial Scrutiny Committee which will comprise 9 members. The Panel will have responsibility for:

- The examination of the Medium Term Financial Plan
- The examination of the budget strategy for the relevant financial year
- Reviewing service spending priorities for the relevant financial year
- Examination of the draft budget proposals for the following financial years budget
- To challenge if the proposals match the strategy and priorities
- Forwarding comments on the budget proposals to the Executive in time for its January budget meeting

3.0 Who may be on an Overview and Scrutiny Committee?

- 3.1 All Councillors, except members of the Executive, may be members of an overview and scrutiny committee. However, no Member may be

involved in scrutinising a decision which he/she has been directly involved with.

- 3.2 Each overview and scrutiny committee or sub-committee shall be entitled to recommend to Council the appointment of a number of people as non-voting co-optees.

4.0 **Meetings of Overview and Scrutiny Committees**

After Annual Council each overview and scrutiny committee established will meet within 1 month of the date of Annual Council and will at that meeting set out a schedule for their meetings for the forthcoming year. In addition an overview and scrutiny committee meeting may be called by the Chair of that Committee or by any 5 members of the committee, or by the Group Head of Democracy and Governance, if he/she considers it necessary or appropriate.

5.0 **Quorum**

A quorum for an overview and scrutiny committee shall be as set out for Committees in the Council Procedure Rules in Part 4 of this Constitution.

6.0 **Chairing of Overview and Scrutiny Committees**

Annual Council will appoint all Chairs and Vice Chairs to each overview and scrutiny committee established for the Municipal Year. Should both the Chair and the Vice-Chair be absent at a meeting of the committee, a Chair will be appointed by a majority of those present at the meeting for the duration of that meeting only.

7.0 **Work Programme**

The overview and scrutiny committees/sub-committees will be responsible for setting their own work programme and in doing so they shall take into account wishes of members on that committee who are not members of the largest political group on the Council.

8.0 **Items on the Agenda**

Any member of an overview and scrutiny committee or sub-committee shall be entitled to give notice to the Group Head of Democracy and Governance that he/she wishes an item relevant to the functions of the committee or sub-committee to be included on the agenda for the next

available meeting of the committee or sub-committee. On receipt of such a request, the Group Head of Democracy and Governance will ensure that it is included on the next available agenda. Any 5 Members of the Council who are not members of an Overview and scrutiny committee may give written notice to the Group Head of Democracy and Governance that they wish an item to be included on the agenda of a relevant overview and scrutiny committee. If the Group Head of Democracy and Governance receives such a notification, then he/she will include the item on the first available agenda of the relevant overview and scrutiny committee for consideration by the committee.

9.0 Reports of Overview and Scrutiny Committees

- 9.1 The role of the overview and scrutiny committees in relation to the development of the Council's budget and policy framework is set out in detail in the budget and policy framework Procedure Rules.
- 9.2 The overview and scrutiny committees shall also respond, as soon as their work programme permits, to requests from the Council and, if it considers it appropriate, the Executive, to review particular areas of Council activity. Where they do so, the overview and scrutiny committee shall report their findings and any recommendations back to the Executive and/or Council. The Council and/or the Executive shall consider the report of the overview and scrutiny committee within 1 month of receiving it.
- 9.3 In relation to the development of the Council's approach to other matters not forming part of its policy and budget framework, overview and scrutiny committees and sub-committees may make proposals to the Executive for development insofar as they relate to matters within their terms of reference.
- 9.4 Overview and scrutiny committees may hold enquiries and investigate the available options for future direction in policy development, and may appoint advisors and assessors to assist them in this process. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations. They may ask witnesses to attend to address them on any matter under consideration and may pay to any advisors, assessors and witnesses a reasonable fee and expenses for doing so.

- 9.5 Once it has formed recommendations on proposals for development, the overview and scrutiny committee will prepare a formal report and submit it to the Group Head of Democracy and Governance for consideration by the Executive and/or to the Council as appropriate.
- 9.6 If an overview and scrutiny committee cannot agree on one single final report to the Council or Executive as appropriate, then minority reports may be prepared and submitted for consideration with the majority report. Minority reports will be submitted to the Group Head of Democracy and Governance for consideration by the Executive and/or to the Council as appropriate.
- 9.7 The Council or Executive shall consider all reports of the overview and scrutiny committee within 1 month of it being submitted to the Group Head of Democracy and Governance.
- 9.8 The agenda for Executive meetings shall include an item entitled “Issues Arising from Overview and Scrutiny”. The reports of overview and scrutiny committees referred to the Executive shall be included at this point in the agenda unless they have been considered in the context of the Executive’s deliberations on a substantive item on the Agenda within one month of the overview and scrutiny committee completing its report.
- 9.9 Once an overview and scrutiny committee has completed its deliberations on any matter which it intends to report to Council, it will forward a copy of its reports, both majority and minority, to the Group Head of Democracy and Governance who will forward them to the Mayor and, if appropriate, the Chair of any Neighbourhood Forum within 3 working days of receipt of the report. The Executive will have 21 working days to consider the overview and scrutiny report and the Council shall not consider the report before that period has expired. When the Council does meet to consider any referral from an overview and scrutiny committee on a matter which would impact on the budget and policy framework, it shall also consider the response of the Executive to the overview and scrutiny proposals.
- 9.10 Overview and scrutiny committees will in any event have access to the Executive’s Notice of Executive Decisions and timetable for decisions and intentions for consultations. Even where an item is not the subject of detailed proposals from an overview and scrutiny committee. Following a consideration of possible policy/service developments, any overview

and scrutiny committee will at least be able to respond in the course of the Executive's consultation process in relation to any key decision.

10.0 Right to Information from the Executive

In addition to their rights as Councillors, members of overview and scrutiny committees have the additional right to documents and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of this Constitution.

Nothing in this Paragraph prevents more detailed liaison between the Executive and overview and scrutiny committees as appropriate, depending on the particular matter under consideration.

11.0 How it Conducts Itself

- a) Any overview and scrutiny committee or sub-committee may scrutinise and review decisions made or actions taken in connection with the discharge of any Council functions, as well as reviewing documentation. In fulfilling the scrutiny role it may require the Mayor, any other member of the Executive, the Head of Paid Service any Senior Officer and/or representative of any body which the Council has a contract with to discharge any Council functions to attend before it to explain in relation to matters within their remit:
 - i) Any particular decision or series of decisions
 - ii) The extent to which the actions taken implement the Council's Policy and/or their performance

and it is the duty of those persons to attend if so required.

- b) Where any Member, Officer or Representative is required to attend an overview and scrutiny committee under this provision, the Chair of that committee will inform the Group Head of Democracy and Governance. The Group Head of Democracy and Governance will inform the Member, Officer or Representative in writing, giving at least 5 working days notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account and whether any papers are required to be produced for the committee. Where the account to be given to the committee will require the production of a report, then the Member, Officer or Representative concerned will

be given sufficient notice to allow for preparation of that documentation.

- c) Where in exceptional circumstances the Member, Officer or Representative is unable to attend on the required date, then the Overview and Scrutiny Committee shall, in consultation with the Member, Officer or Representative, arrange an alternative date for attendance.

12.0 **Attendance at Meetings**

12.1 An overview and scrutiny committee may invite people other than those people referred to in Paragraph 11.0 above to address it, discuss issues of local concern and/or answer questions. It may, for example, wish to hear from residents, stakeholders and members and officers in other parts of the public sector, and shall invite such people to attend.

13.0 **Call-in**

13.1 All key decisions of the Mayor or Executive or Neighbourhood Forum or under joint arrangement or taken by an Officer, except those which have previously been the subject of call-in, which have been defined as urgent, shall be able to be called-in.

13.2 All decisions, except those referred to above, shall come into force within 7 working days of the decision being taken, unless not less than 3 members not on the Executive notify the Group Head of Democracy and Governance no later than 5.00 pm on the 6th working day after the date of the decision being taken that they require the decision to be called-in for consideration by the Overview and Scrutiny

13.3 All key decisions and all decisions outside the budget and policy framework of the Executive, including key decisions taken by Officers, certified by the Chair of the Overview and Scrutiny Committee or, if he/she is unable to act, the Chairman or in his/her absence, the Vice Chairman, as urgent shall not be subject to call-in and shall come into force on the date they are taken. The Chair of the Overview and Scrutiny Committee, the Chairman, or in the absence of the Chairman, the Vice Chairman, must give reasons for the decision being urgent which must be recorded in the Minutes.

13.4 All decisions that have already been the subject of call-in or are not key decisions shall come into force on the date they are taken.

- 13.5 If a decision of the Executive is called-in, the Overview and Scrutiny Committee shall meet to consider the decision within 7 working days of the date of the call-in. By convention the meeting will be Chaired by the Vice Chair of the Committee, in the event that the Vice Chair is absent the meeting will be Chaired by a member of the Committee nominated from a member of the Committee who is also a member of any of the opposition groups. The Overview and Scrutiny Committee will be entitled to receive all papers the Executive or Officer had before it when it reached its decision, and will be entitled to call any Officer, member of the Executive or any other person to answer questions relating to the decision. The Overview and Scrutiny Committee will, as part of its deliberations, hear representations from any Member who requested the call-in and from any member of the Executive who requests to be heard. Unless the nature of the decision or any information regarding the decision falls within the description of exempt or confidential information under the Access to Information Rules under Part 4 of this Constitution, all deliberations of the Overview and Scrutiny Committee will be in public, as will all papers. If the decision relates to exempt or confidential information for the purposes of the Access to Information Rules in Part 4 of this Constitution, then the deliberations of the Overview and Scrutiny Committee will be private.
- 13.6 All information used by the Executive to take a decision will be open to public inspection regardless of whether the original Executive decision was taken in private, subject to the provisions of the Access to Information Procedure Rules in Part 4 of this Constitution.
- 13.7 The Overview and Scrutiny Committee may ratify the Executive's decision, in which case it may be implemented forthwith, or it may refer the decision back to the Executive for reconsideration. If the Overview and Scrutiny Committee decide to refer the decision back to the Executive for reconsideration, it will send written notice of the reasons to the Group Head of Democracy and Governance within 3 working days of the date of the meeting, who will forward it to the original decision taker and the Mayor.
- 13.8 The Executive shall give not less than 7 working days notice to the Group Head of Democracy and Governance and to the Chair and Vice Chair of the Overview and Scrutiny Committee of the date and time it intends to reconsider its decision, and the Chair and Vice Chair any member of the Overview and Scrutiny Committee shall be entitled to attend the meeting of the Executive.

- 13.9 Where the original decision was taken by an individual member of the Executive, an Officer, an Neighbourhood Forum or under joint arrangements, it will be reconsidered at a meeting of the Executive.
- 13.10 The Executive will be free to take whatever decision it sees fit on reconsideration, and this decision will not be open for further call-in, except as provided for below.
- 13.11 If the Overview and Scrutiny Committee are of the view that the decision of the Executive conflicts with either the approved policy of the Council or exceeds the budget set by the Council, they shall seek the advice of the Monitoring Officer and/or the Chief Financial Officer. Having sought those Officers' advice, they are still of the view that the decision conflicts with either approved Council policy or exceeds the set budget, the decision will not only be sent back to the Executive for reconsideration, but the Chair of the Overview and Scrutiny Committee will request the Group Head of Democracy and Governance call a Council meeting to consider the decision within 7 working days. In the event of the above, no decision taken by the Executive on reconsideration by it shall come into force until after the matter has been debated by Council.
- 13.12 If Council, after hearing from the Executive which can either stand by the original decision or present revised proposals and the Overview and Scrutiny Committee, is of the view that the Executive's decision was against approved Council policy or outside the agreed budget, it may either ratify the Executive's decision, in which case the decision will take effect forthwith, or it can substitute its own decision.
- 13.13 If the Council is of the view that the Executive's decision was not against approved Council policy or outside the agreed budget, the reconsidered decision of the Executive will take effect from the date of that Council decision.
- 13.14 In the case of a dispute between the Council and the Executive as to whether any called-in decision of the Executive is not in accordance with approved Council policy or the set budget, the decision of a simple majority of the Council will prevail.
- 13.15 In the event of the Council taking a decision that is not in accordance with the decision of the Executive, that decision shall not take effect until at least 7 working days have elapsed from the passing of the

resolution. The Mayor will have until 5.00 pm on the 6th working day after the passing of the resolution to notify the Group Head of Democracy and Governance in writing that he/she objects to the resolution.

13.16 On receipt of the Mayor's written notice of objection, the Group Head of Democracy and Governance will call a meeting of the Council which will be held within a period not less than 5 and not more than 10 working days from the date of the notification for the purpose of considering the Mayor's written objection.

13.17 On further consideration of the resolution by Council, the resolution will only stand if not less than two-thirds of those Members present at the meeting vote in favour of it. In that event the resolution will be immediately binding.

14.0 **Party Whip**

When considering any matter in respect of which a member of an overview and scrutiny committee is subject to a party whip, the member must declare the existence of the whip and the nature of it before the commencement of the committee's deliberations on the matter. The declaration and the detail of the whipping arrangements shall be recorded in the minutes of the meeting.

15.0 **Procedure at overview and Scrutiny Committee Meetings**

- a) Overview and scrutiny committees and sub-committees shall consider the following business:
 - i) Minutes of the last meeting
 - ii) Declarations of interests (including whipping declarations)
 - iii) In relation to the Overview and Scrutiny Committee.
Consideration of any matter referred to the Committee for a decision in relation to call-in of a decision.
 - iv) Responses of the Executive to reports of the overview and scrutiny committee
 - v) The business otherwise set out on the agenda for the meeting
- b) Where the Overview and Scrutiny committee conducts investigations (e.g. with a view to policy development) the committee may also ask people to attend to give evidence at committee meetings which are to be conducted in accordance with the following principles:

- i) That the investigation be conducted fairly and all members of the committee be given the opportunity to ask questions of attendees and to contribute and speak
 - ii) That those assisting the committee by giving evidence be treated with respect and courtesy
 - iii) That the investigation be conducted so as to maximise the efficiency of the investigation or analysis.
- c) Following any investigation or review the committee/sub-committee shall prepare a report for submission to the Executive and/or Council as appropriate and shall make its report and findings public.
- d) In the event that a standing member of the committee/sub-committee/task group is unable to attend a meeting of the committee/sub-committee/task group that member will be entitled to notify the Group Head of Democracy and Governance up to the commencement of the start of the meeting that they will be absent and that another member will be replacing them for the duration of the meeting, the replacement member may not be a member of the Executive. Replacement members will however not be permitted where the committee/sub-committee/task group is in the course of undertaking a review and the review is the subject of the agenda for the meeting.

16.0 Matters within the remit of more than one Overview and Scrutiny Committee

Where a matter for consideration by an overview and scrutiny committee also falls within the remit of one or more other overview and scrutiny committees/sub-committees, the decision as to which overview and scrutiny committee/sub-committee will consider it, will be resolved by the Overview and Scrutiny Committee

Neighbourhood Forum Procedure Rules

- 1.0 Each Forum will comprise only those Members elected from a ward within that geographical area.
- 2.0 A Neighbourhood Forum will not be subject to the political balance requirements of the Local Government and Housing Act 1989.

Conduct of Meetings

- 3.0 Each Neighbourhood Forum will be free to determine how it operates subject to any parameters set by the Mayor for Executive functions and Council for non-Executive functions exercised and to the following general principles:
- 3.1 Meetings will encourage the participation of all attendees, however only members of the Committee can make decisions.
- 3.2 All meetings of a Neighbourhood Forum will be held in public unless the business to be transacted falls within the definition of exempt or confidential information as detailed in the Access to Information Procedure Rules in part 4 of this Constitution, and all agenda papers other than those containing exempt or confidential information shall be available to the public at least five clear working days prior to the date of any meeting.
- 3.3 No business shall be conducted at a meeting unless at least two members of the Neighbourhood Forum are present.
- 3.4 All decisions taken by the Neighbourhood Forum shall as soon as reasonably practicable after the decision has been made, be recorded in writing and given to the Group Head of Democracy and Governance no later than 2 working days after the date of the decision. In any event the decision shall be published no later than 5 working days after the date of the decision.
- 3.5 All records of Executive decisions shall contain the following information:
- i) a record of the decision
 - ii) a record of the reason for the decision
 - iii) details of any alternative options considered and rejected at the time by the Neighbourhood Forum when it made the decision.
 - iv) a record of any conflict of interest declared by an Executive Member who is consulted about the decision or who is on the decision making body
 - v) in respect of any declared conflict of interest a note of any dispensation granted by the Head of Democracy and Governance.

All records of non-Executive decisions shall be published within 3 working days of the meeting.

- 3.6 All records whether of Executive or non-Executive decisions will be circulated to all Members of the Council as well as being available to the public when published.
- 3.7 All papers available to the Neighbourhood Forum unless containing exempt or confidential information will be available for public inspection in accordance with the Access to Information Procedure Rules in Part 4 of this Constitution.
- 3.8 Any member of the Council may attend any Neighbourhood Forum meeting, and with the permission of the meeting, speak but only members of the Neighbourhood Forum can vote.
- 3.9 The Neighbourhood Forum may ask any person it sees fit to attend and speak at a meeting but only members of the Neighbourhood Forum can vote.
- 3.10 If the Neighbourhood Forum requires a member of the Executive, a Chair of an overview and scrutiny committee, an officer or representative of any body which the Council has a contract with to discharge any Council functions to attend a meeting, one member of the Neighbourhood Forum will notify the Group Head of Democracy and Governance who will give that individual at least 7 working days' notice of the meeting and that person will attend to answer any questions or present any reports, within their remit.
- 3.12 At the start of each Neighbourhood Forum meeting or as the members of the Neighbourhood Forum decide. A Chair will be elected to manage the meeting. The Chair will have the casting or second vote in the event of their being an equal division of votes. If the Chair fails to give a second or casting vote, the motion being voted upon falls.
- 3.13 A member of the Neighbourhood Forum who has an interest in any item being considered by the meeting shall declare the interest and comply with the Code of Conduct for Councillors in Part 5 of this Constitution, in relation to taking further part in the meeting relating to that item.
- 3.14 Where a meeting does not have a quorum, all Executive business will be reported to the Mayor who will decide whether the business should be taken at the next meeting of the Neighbourhood Forum or whether to deal with the business him/herself. Where the Mayor indicates an intention to deal with the committee business him/herself he/she will notify all relevant Neighbourhood Forum members of the date and time

that he/she will consider the business and that date will also be published and his/her deliberations will be held in public. The Mayor will have total discretion on how the business is to be dealt with.

- 3.15 All non-Executive business will be automatically recommended to the next full Council meeting.
- 4.0 There will be no substitution of members of a Neighbourhood Forum.
- 5.0 The Council's Procedure Rules 17, 18, 19, 20, 21, 22 will apply equally to meetings of Neighbourhood Forums.

Call-In of Executive Decisions of Neighbourhood Forums

- 6.0 The Mayor will be able to call in Executive decisions of Neighbourhood Forums as set out below.
- 6.1 All Executive decisions of a Neighbourhood Forum except those specified in paragraph 6.2 below shall come into force within 7 working days of the date of the decision unless the Mayor, or in the absence of the Mayor, the Deputy Mayor notifies the Group Head of Democracy and Governance no later than 5.00 p.m. on the 6th working day after the date of the decision that the Executive wishes to call in the decision of the Neighbourhood Forum. The Mayor or in the absence of the Mayor, the Deputy Mayor will also notify all members of the Neighbourhood Forum concerned.
- 6.2 If any member of a Neighbourhood Forum is of the opinion that a decision that is needed to be taken by the Neighbourhood Forum is urgent, he/she will contact the Mayor or, in the absence of the Mayor the Deputy Mayor and inform him/her of the urgency and obtain his/her agreement to the urgency of the decision. In which case no call-in of the decision will be permitted. A record of the decision will give the reasons for the urgency and confirm that the Mayor/Deputy Mayor agreed to the urgency. If the decision to be taken is a key decision, then in addition to seeking the approval of the Mayor or in his or her absence the Deputy Mayor, the Forum member should obtain the agreement of the Chair of the Overview and Scrutiny Committee or if he/she is unable to act, the Chairman or in his/her absence the Vice Chairman.
- 6.3 If the Executive calls in an Executive decision of a Neighbourhood Forum it will meet within 7 working days of the date of the call-in to consider the decision, the Members of the Neighbourhood Forum concerned will

be notified of the date and time of the meeting and will be able to attend.

- 6.4 The Executive will have before them all papers the Neighbourhood Forum had before it when it reached its decision and will be able to call any Officer, Representative, or any Member of the Neighbourhood Forum to answer questions relating to the decision.
- 6.5 Unless the decision of the Neighbourhood Forum was confidential or “exempt information” within the Access to Information Procedure Rules set out in Part 4 of this Constitution, the Executive will consider the call-in decision in public.
- 6.6 The Executive on considering the call-in decision may either ratify the decision, ask the Neighbourhood Forum to reconsider the decision or substitute its own decision for that of the Neighbourhood Forum.
- 6.7 The Neighbourhood Forum on reconsidering its decision shall take account of any views expressed by the Executive. Once sent back by the Executive for reconsideration, it will not be open to further call-in by the Executive.
- 7.0 Decisions of Neighbourhood Forums will also be subject to the Overview and Scrutiny Procedure Rules for the call-in of Executive Decisions. If a decision has been called-in by the Executive, it will not at the same time be open to call-in by the Overview and Scrutiny Committee. Any ratified or amended decision by the Executive will be able to be called in by the Overview and Scrutiny Committee.
- 8.0 No decisions taken as a matter of urgency will be called-in.