

8.0 Working Groups

Working Group	Membership	Terms of Reference
Major Projects Forum	7 members as elected at Annual Council	<p>For members to be updated on the progress of major capital and property projects, to ask questions and with the opportunity to provide feedback and advice</p> <p>In particular the Forum will:</p> <ul style="list-style-type: none"> • Have an awareness of the ongoing developments of all major projects and be briefed on progress at the conclusion of the various phases • Be consulted at an early stage of a project to identify where there is scope to influence • Conduct post-project reviews to help identify lessons learnt • Not be required to make decisions or to be politically balanced • Meet every 4 months in the municipal year – although this may be less frequent as projects can take place over a number of years.
Sustainability Forum	9 members with representation from all parties as elected at Annual Council	<ul style="list-style-type: none"> • To bring together councillors and officers to discuss matters relating to sustainability to support the corporate plan. • To provide an opportunity for councillors and officers to reflect on issues and emerging opportunities and think strategically to provide check and challenge to identified issues • Identify if there needs to be any changes in Council policy and procedures or the need for action plans and, if so, take these forward for discussion and adoption by the Cabinet/Council as appropriate

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Health and Well Being Forum	8 members with Portfolio Holder for Community as standing chair. Representation from all parties as elected at Annual Council	<ul style="list-style-type: none"> •Not required to make decisions but can make recommendations to Overview and Scrutiny Committee for task and finish topic groups or to Cabinet on sustainability issues •Up to three meeting per Municipal Year. •Topics may include (but are not limited to): <ul style="list-style-type: none"> Climate Change Transport including alternatives to private vehicle use Electric vehicles and charging points Car clubs Improving pedestrian and cycle routes •Improving air quality •Insulation schemes for existing homes •Enhancing green spaces •Reduction in single use plastics and litter. <p>The Forum is an informal group to oversee health and wellbeing in Watford. Is a place where members can highlight their concerns and where different agencies can be brought together such as Herts Valley Clinical Commissioning Group (HVCCG), charities, the voluntary and community sector.</p> <p>The Forum can refer issues to the Overview and Scrutiny Committee for consideration as topics for a task and finish group. It can also make recommendation to Cabinet.</p> <p>The Forum will act as first point of contact and as a consultee on matters under consideration by the Hertfordshire County Council Health and Wellbeing Board, County Council Health and Scrutiny Committee and the HVCCG</p> <p>The Forum will have no formal decision making powers. The Forum will meet up to two times in a Municipal Year</p>