4.0 Responsibility for Executive Functions (Delegations)

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
1. Local Act	Chief Officers and Associate Directors		To make any decision relating to the operation of any Local Act within their area of responsibility as set out in Article 12 otherwise than as set out in Reg. 2 of Schedule 1 to the Local Authorities (Functions & Responsibilities)(England) Regulations 2000
2. Appeals	Chief Officers and Associate Directors		To determine any appeal against any decision made by or against the Council within their area of responsibility as set out in Article 12 unless they have been involved in the original determination
	Chief Officers Portfolio Holder with responsibility for the relevant Service area		Any appeal when the original determination was made by an Associate Director Any appeal when the original determination was made by Chief Officers
3. Contaminated Land	Chief Operating Officer, Associate Director Housing and Wellbeing, Environmental Health Manager		To exercise all functions in undertaking the Council's duties relating to contaminated land
4. Control of Pollution and Air Quality Management	Chief Operating Officer, Associate Director of Housing and Wellbeing, Environmental Health Manager		To exercise all functions in relation to the undertaking of all the Council's duties and powers relating to the control of pollution and the management of air quality

Civ-1 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
5. Service of an	Chief Operating		To exercise all functions in
Abatement	Officer, Associate		relation to the undertaking of
Notice in	Director Health and		all the Council's duties and
respect of a	Wellbeing,		powers relating to Statutory
Statutory	Environmental		Nuisances
Nuisance	Health Manager		
and			
Inspection of			
Borough for			
Statutory			
Nuisances			
and			
Investigating			
complaints of			
Statutory			
Nuisance			
6. Schedule 2	The Executive		To decide whether Sch. 2 of
Noise &			Noise & Statutory Nuisance Act
Statutory			1993 should apply to the
Nuisance Act			Borough of Watford
7. S330 T&CPA	Chief Officers/		To exercise all powers under
(1990)	Associate Directors		S330 of T&CPA 1990 and S16
and			LG (MP) Act 1976 as necessary
S16 LG (MP)			in connection with the
Act 1976			operation of any functions
			within their areas of
			responsibility as set out in
			Article 12
O Highway Made	Director of		To everging all from stilling and
8. Highway Works	Director of		To exercise all functions and
	Regeneration and		powers in relation to the
	Growth, Senior		Council's highway, traffic,
	Transport &		public transport and parking
	Infrastructure		activities upon the public
	Manager, Director		highway or in relation to public
	of Sustainability,		rights of way otherwise than as
	Environment and		set out in Reg 2 of Schedule 1
	Communities,		to the Local Authorities
	Parking and	<u> </u>	(Functions & Responsibilities)

Civ-2 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Sustainable		(England) Regulations 2000
	Transport Lead,		To exercise all powers and
	Planning Strategy		duties on
	and Infrastructure		highway, traffic, public
	Lead		transport and parking activities
			consequential to any
			Agreement with the County
			Council on such matters
			otherwise than as set out in
			Reg 2 of Schedule 1 to the Local
			Authorities (Functions &
			Responsibilities) (England)
			Regulations 2000
	Portfolio Holder for		To agree changes to the extent
	Transport &		and operation of the CPZ and
	Sustainability		matchday TRO's
			To be responsible for the
			preparation and review of all
			highway, transportation and
			parking policies otherwise than
			as set out in Reg 2 of Schedule
			1 to the Local Authorities
			(Functions & Responsibilities)
			(England) Regulations 2000
	The Executive		To formulate policies in relation
	THE EXECUTIVE		to the highway, transport and
			parking activities otherwise
			than as set out in Reg 2 of
			Schedule 1 to the Local
			Authorities (Functions &
			Responsibilities) (England) Regs
			2000 for recommendation to
			Council.
			Council.

Civ-3 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Portfolio Holder for Transport &		To consider and agree the prioritisation and funding of any traffic work programme within the Executive's remit. To consider and make recommendations to
	Sustainability		Hertfordshire County Council on any proposals by them for new highways, pedestrian crossings, cycle routes and traffic calming with the Council's area
Street Naming & Numbering	Director of Regeneration and Growth/ Planning, Strategy and Infrastructure Lead / the Land Charges Officer.		Approving the naming of new streets in accordance with the street naming policy.
	Director of Regeneration and Growth in consultation with the Elected Mayor		To approve the naming of a new street outside the street naming policy
	Director of Regeneration and Growth / Planning, Strategy and Infrastructure Lead / the Land Charges Officer in Consultation with ward councillors and the Elected Mayor		Approve an application to rename a street

Civ-4 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
9. Appointments to other bodies	The Mayor		To exercise all powers not expressly reserved to Council to appoint Members and/or officers to other bodies as deemed appropriate
Watford Health Campus LLP	The Executive		To be responsible for the taking all decisions on behalf of the Council as a member of the Watford Health Campus LLP not otherwise delegated to named representatives of the Partnership or Operations Boards. To approve the LLP's Business Plan and all final Zone Business Plan's and the allocation of money and land to the LLP. To be responsible for appointing Council representatives to the Partnership Board and Operations Board of the LLP in accordance with the terms of the Members Agreement.
	Partnership Board named representatives		To act as the Council's named representatives on the LLP's Partnership Board and to exercise all delegated decisions as set out in Schedule 6 to the Members Agreement. To make regular reports on the business of the LLP to the Executive.

Civ-5 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Operations Board named representative		To act as the Council's named representatives on the LLP's Operations Board and to exercise all delegated decisions as set out in Schedule 6 to the Members Agreement.
Watford Commercial Services Limited	Executive		To be responsible for the taking all decisions on behalf of the Council as shareholder of Watford Commercial Services Limited not otherwise delegated to the Board of Directors To approve the Company's Business Plan and the allocation of money and land to the Company. To be responsible for appointing Council Directors to the Board of the Company in accordance with the terms of the Governance Agreement
	Directors		To act as Directors of the Company and to exercise all delegated decisions as set out in the Governance Agreement
Hart Homes (Watford) Limited	Executive		To be responsible for the taking all decisions on behalf of the Council as a shareholder of Hart Homes (Watford) Limited not otherwise delegated to named Directors of the Company To approve the Company's business plan the allocation of money and land to the Company. To be responsible for

Civ-6 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Directors		appointing Council Directors to the Company Board in accordance with the terms of the Shareholders Agreement. To act as Directors of the Company and to exercise all delegated decisions as set out in the Shareholder Agreement
Town Hall Quarter LLP	The Executive		To be responsible for the taking all decisions on behalf of the Council as a member of the joint venture not otherwise delegated to named representatives of the Partnership or Operations Boards, or similarly named boards. To approve the LLP's Business Plan and all final Zone Business Plan's and the allocation of money and land to the LLP. To be responsible for appointing Council representatives to the boards of the LLP in accordance with the terms of the Members Agreement.
	Partnership Board representatives		To act as the Council's named representatives on the LLP's Partnership Board and to exercise all delegated decisions as set out in the Members Agreement. To make regular reports on the business of the LLP to the Executive.

Civ-7 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Operations Board representatives		To act as the Council's named representatives on the LLP's Operations Board and to exercise all delegated decisions as set out in the Members Agreement.
10.Resources	Council		To be responsible for setting the budget, General Fund and the Capital Programme, setting the Council Tax and setting virement limits
	The Executive		For proposing the budget both revenue and capital for functions within the responsibility of the Executive. For setting all fees and charges to be levied within the Executive's area of responsibility.
			To monitor the use of resources and approve (or recommend to Council) re-allocation during the year to enable the Council to perform its statutory functions, to agree virement limits in line with overall Council policy within which Chief Officers and Portfolio Holders can operate
	Three Rivers District Council		To provide a full accountancy, treasury management and fraud management service as set out in the Three Rivers District Council and Watford Borough Council Shared Service Agreement.

Civ-8 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Hertfordshire Shared Internal Audit Service		To provide a full internal audit service.
	St Albans City and District Council		To provide an in-house legal service.
	Dacorum Borough Council		To provide an emergency planning service.
	Hertfordshire County Council		To provide data protection and subject access request services, including the provision of the Data Protection Officer.
	Chief Officers and Associate Directors in Consultation with the relevant Portfolio Holder and the Chief Finance Officer		To consider opportunities for obtaining external funding to support council projects and priorities, and where external funding is available to make application for it
	Elected Mayor		To agree to minor changes to the S106 Town & Country Planning Act 1990 (as amended) spending programme based on information in a quarterly monitoring report
	Chief Officers and Associate Directors		To be responsible for the day to day management of all material resources made available to them for the exercise of functions within their area of responsibility
			To be accountable to the Executive for the resources

Civ-9 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
			used
	Director of		To be responsible for the
	Sustainability, Environment and		Council's vehicle fleet.
	Communities		
	Section 151 Officer		To accept grants and donations
			in consultation with the relevant Portfolio Holder
11. Land and	The Executive		To approve the acquisition or
Buildings			disposal of a freehold
			/leasehold land asset having a value in excess of £10,000,001
	Portfolio Holder for		To approve the acquisition or
	Property and Customer Service		disposal of a Commercial & investment freehold/leasehold
	Customer service		land assets having a value of
			£3,000,001 to £10,000,000 subject to a full written
			business case being signed off
			by Finance and Legal
			To approve the acquisition or
			disposal of a Operational freehold/leasehold land assets
			having a value of £3,000,001 to
			£10,000,000 subject to a full
			written business case being signed off by Finance and Legal
			To approve the entering into of
			any agreement between the Council and the voluntary
			sector where the Council would
			not receive a commercial return on its assets
			ופנטווו טוו ונא מאאפנא

Civ-10 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Elected Mayor		To approve expenditure on schemes from s106 monies
	Director of Regeneration and Growth Head of Property/Property Team Manager (investment Assets)		To be responsible for approving the acquisition and disposal of any commercial & investment freehold/leasehold land up to the value of £3,000,000 subject to a full written business case being prepared and signed off by Finance and Legal and to be responsible for managing all the Council's commercial and investment land and property and taking any action necessary in relation to them, subject to complying with the overall policy and budgetary requirements of the Council
	Director of Regeneration and Growth / Head of Property		To approve any expenditure up to £500,000 per Unit on refurbishment works as recommended by the council's advisers to any Unit at Croxley Business Park To be responsible for approving the acquisition and disposal of any operational freehold/leasehold up to the value of £3,000,000 subject to a full written business case being
			prepared and signed off by Finance and Legal and to be responsible for managing all the Council's operational land

Civ-11 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
			and property and taking any action necessary in relation to them, subject to complying with the overall policy and budgetary requirements of the Council
	Director of Regeneration and Growth / Head of Property in consultation with the Associate Director Housing and Wellbeing		To be responsible for the disposal of or acquisition of any land and property used for housing tenants under the Housing Acts
	Director of Regeneration and Growth / Head of Property		To approve any expenditure up to £500,000 per Unit on refurbishment works for operational assets
			To maintain both the list of assets of community value and the list of rejected nominations and undertake all necessary notifications.
			To decide on all initial nominations on whether or not to list an asset in accordance with the Legislation
	Director of Regeneration and Growth in consultation with Portfolio Holder for Property and Customer Service		To determine any request for a review of a decision to place an asset on the list

Civ-12 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Director of Regeneration and Growth		To handle all claims for compensation, including defending any claims in the
	/Head of Property in conjunction with Head of Legal Shared Service		First Tier Tribunal.
	Chief Officers and Associate Directors		To be responsible for exercising all functions in relation to the management and use of land and buildings occupied by the Council's workforce within their area of responsibility except the Town Hall complex
	Associate Director Customer and Corporate Services / Customer Experience Lead		To be responsible for exercising all functions in relation to the management and use of the Town Hall Complex
	Chief Officers and Associate Directors		To exercise powers and duties arising from the hazards of nature or in a civil emergency for the purpose of safeguarding life and the protection of property
12. Housing Function	Chief Operating Officer, Associate Director Housing and Wellbeing in consultation with		To approve specific criteria of any local letting schemes in the Allocations policy To approve a Choice Based
	the Portfolio Holder for Housing & Wellbeing		Lettings Scheme To make minor changes to the
			Housing Nominations Policy

Civ-13 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Chief Operating		To be responsible for managing
	Officer		processes relating to the
	/ Associate Director		Councils duties under the
	Housing and		Housing Acts. For the
	Wellbeing		avoidance of doubt this
			includes allocations,
			determinations relating to
			homelessness, nominations to
			RSL's and any RTB disposals.
			To be responsible for managing
			reviews, appeals or exceptional
			cases associated with housing
			related policies in line with
			legislation and stated council
			policy and in consultation with
			the Housing Emergencies and
			Exceptions Panel.
			To exercise all the functions of
			the Council as Local Housing
			Authority in relation to the
			conditions of housing stock in
			the private sector and the
			regulating of houses otherwise
			than those owned and
			managed by the Council other
			than those functions
			specifically delegated to
			another Officer or specified to
			be delegated to the Executive
			acting either collectively or
			individually
	Portfolio Holder for		
	Housing &		To agree Private Sector Housing
	Wellbeing		Renewal Policies, including any
			amendments to existing Policy
			Formulating all policy relating
			to the operation of the
			functions of the Local Housing

Civ-14 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
			Authority
	The Executive		To approve the use of Housing Act powers by the Council to compulsorily acquire property
	Chief Operating Officer /Associate Director Health and Wellbeing in consultation with the Portfolio Holder for Housing & Wellbeing, and the relevant Ward Council		To consider allocation of grants, loans or other financial contributions whether revenue or capital to RSL's, voluntary sector partners and other agencies in line with the Council's housing related strategies and policies
	Director of Regeneration and Growth / Head of Property		To consider requests for relaxations of restrictive covenants by owner/occupiers/lessees of former housing stock
	Chief Operating Officer /Associate Director Housing and Wellbeing / Housing Supply Manager		To be responsible for managing on behalf of the Council contractors and operators of temporary accommodation and self contained properties in accordance with the terms of their contract. To approve arrangements with partner agencies or contractors for the delivery of a range of housing functions within existing corporate budgets or grant allocations e.g. care and repair

Civ-15 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
13. Public Health	Chief Operating		To exercise all the functions not
Function	Officer		stated to be Council functions
(Executive)	/Associate Director		in this constitution of an
	Housing and		environmental or public health
	Wellbeing/		nature within the remit of the
	Environmental		Council, which for the
	Health Manager		avoidance of doubt, includes
			the enforcement of the
			provisions of the Environmental
			Protection Act 1990 as may be
			amended from time to time,
			the Clean Neighbourhoods and
			Environment Act 2005, , the
			Anti-Social Behaviour Act 2003
			the Anti Social Behaviour
			Crime and Policing Act 2014
			and the Vehicle (Crimes) Act
			2001 and all similar legislation
			that may from time to time be
			enacted whereby this Council is
			the enforcing authority.
			Such functions to include, but
			not be limited to, the
			authorising of officers for the
			purpose of enforcement and
			the issuing of fixed penalty
			notices, the issuing of all
			notices and initiating any legal
			proceedings necessary
	Chief Oneretine		To manage the continent of
	Chief Operating		To manage the contractor
	Officer, Director for		employed on behalf of the
	Sustainability, Environment and		Council to operate the collection of refuse - domestic
	Communities		and trade, including recycling,
	Communicies		and trade, including recycling, and street cleansing, and the
			management of parks, pleasure
			grounds and open spaces,
			grounus and open spaces,

Civ-16 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
			public conveniences and changing rooms in parks and open spaces and cemeteries in accordance with the terms of the contract.
	Chief Operating Officer / Director of Regeneration and Growth / Head of Property / Customer Experience Lead		To manage the day to day operations of council owned and managed cemeteries. To exercise all functions in relation to the management of public conveniences not in Parks and Open Spaces
	Consultant in Communicable Disease Control. Director of or Consultant in Public Health or The Director of Public Health for Hertfordshire and any consultant in public health nominated by him.		To be the Proper Officer to exercise the functions of the Public Health (Control of Diseases) Act 1984, Health Protection (Notification) Regulations 2010 and National Assistance Act 1948 as amended by the National Assistance Act 1951
	Chief Operating Officer / Associate Director Housing and Wellbeing / Environmental Health Manager		To authorise of officers for the purpose of enforcement and the issuing of fixed penalty notices, the issuing of all notices and initiating any legal proceedings necessary where the council is designated the enforcing authority under the Public Health (Control of Diseases) Act 1984, and any

Civ-17 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	The Executive		regulations made thereunder To formulate all policy relating to the exercise of Public Health functions not the responsibility of the Council
	The Portfolio Holder for Neighbourhood Services		To make any decisions regarding Watford's membership of and participation in the Herts Waste partnership and the Herts Waste Strategy
14. Leisure & Community Functions	Chief Operating Officer, Director for Sustainability, Environment and Communities		To exercise all functions of the Council relating to the provision of arts, recreation, sport and entertainment and the operation of museums and the Colosseum. To exercise all the functions of the Council relating to community development, play, families, children and youth,
	Chief Operating Officer / Director for Sustainability, Environment and Communities in consultation with the Portfolio Holder for Community		To approve the Arts Council England Accreditation Forward plan and associated documents prior to submission To approve an annual museum temporary exhibition plan (this excludes hiring for arts exhibitions)
			Consider requests for loans to and from Watford Museum for items above a value of £1000 (Not school loan boxes)

Civ-18 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Public Programmes and Collections Manager / Collections Development Manager		To approve the purchase of acquisitions to the Watford Museum Collection up to the value of £5,000 and disposals from the Watford Museum Collection up to the value of £5,000 as outlined in our Collections Development Policy' which describes the reasons and conditions for disposal. To consider requests for Loans to and from the Watford Museum Collection under the value of £1000 and under, and school loan boxes of whatever value.
	Chief Operating Officer / Director for Sustainability, Environment and Communities / Community Commissioning Lead		To approve the purchase of acquisitions to the Watford Museum Collection over the value of £5,000. disposals from the Watford Museum Collection over the value of £5,000 as outlined in our Collections Development Policy' which describes the reasons and conditions for disposal. To exercise all functions of the council relating to Voluntary sector grants (with the exception of those relating to housing already delegated)

Civ-19 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
	Chief Operating Officer / Director for Sustainability, Environment and Communities in consultation with the Mayor		To approve all applications for grants within the Executive area of responsibility
	Chief Operating Officer / Director for Sustainability, Environment and Communities in consultation with the Portfolio Holder for Community		To decide on behalf of the Council whether to accept the recommendation of the West Herts Golf Club Joint Consultative Committee to increase the public green fees for any particular year.
	The Executive		Formulating all policy relating to the operation of the functions of the Council relating to community development, assistance to the voluntary sector, recreation, arts, sport, play, families, children, youth, museum, parks, pleasure grounds and open spaces
	Chief Operating Officer / Director for Sustainability, Environment and Communities		To manage on behalf of the Council, Contractors, the operator of the Colosseum and Operators of Leisure Centres, and Community Centres in accordance with the terms of their contractual arrangements

Civ-20 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
15. Economic	Director of		Exercising all the function of
Development	Regeneration and		the Council in relation to
	Growth / Economic		Economic Development
	Development Lead		
	Chief Operating		To adopt Markets within the
	Officer / Director for		area covered by the Market
	Sustainability,		Charter as the Councils own
	Environment and		Market subject to the Councils
	Communities		policy adopted on 5 th
	_,		November 2007.
	The Executive		To formulate all policy in
			relation to the Economic
			Development functions of the
			Council
	Council		To agree to set up a Business
	Council		Improvement District
16. Local	The Executive		To agree documents to be
Development			submitted for Public
Framework			Independent Examination
a) Powers			subject to recommendation to
and			Council, to comply with any
duties			direction imposed by the
relating to			Secretary of State to withdraw,
local			revoke, revise or adopt Local
developmen			Development Documents.
t documents			
pursuant to			To determine all matters
S20-23, 25,			referred to in a) to d) subject to
26 & 28			complying with the need to
of the			make any recommendations to
Planning &			Council as required by the Local
Compulsory Act 2004			Authorities (Functions & Responsibilities (Amendment)
b) Power to agree			(No. 2) Regulations 2005
to establish			(140. 2) Negulations 2003
a joint			To agree the designation of a
a joint			To agree the designation of a

Civ-21 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
committee to be, for the purposes of Part 2 of the 2004 Act a Local Planning Authority c) Power to agree to confer additional functions on a joint committee established under Part 2 of the 2004 Act d) Power to request the	with Delegation	Members	Terms of Delegation Conservation Area under the Planning (Listed Buildings & Conservation Areas) Act 1990.
request the dissolution of a joint committee established under part 2 of the 2004 Act	Director of Regeneration and Growth / Planning Strategy and Infrastructure Lead		To be responsible for the preparation of all Local Development Documents and their submission as necessary to Independent Public Examination, liaison with the Secretary of State and undertaking all necessary consultation
	Director of Regeneration and Growth / Development Management Lead		To approve all character appraisals for conservation areas.
	Portfolio Holder for Planning		To consider and comment upon the Regional Spatial Strategy, the Hertfordshire Minerals &

Civ-22 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
			Waste Development Framework(s), neighbouring authorities' development documents and other plans and strategies as they affect the Borough of Watford
	The Executive		To approve spending on CIL Infrastructure Projects over £200,001
	Director of Regeneration and Growth		To approve spending on CIL Projects over £100,001 - £200,000
			To approve spending on CIL projects £100,000 and under
			To approve applications for NCIL and SCIL subject to the criteria set by the Executive
17. Council Tax and Income	Three Rivers District Council		To administer all functions in relation to the collection of Council Tax and NNDR and be responsible for the collection of all income due to the Council with the exception of rents and charges for Council Housing as set out in the Three Rivers District Council and Watford Borough Council Shared Services Agreement.
	The Executive		To recommend to Council the Watford Council Tax Reduction Scheme.
			To agree Council Tax Discounts

Civ-23 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
			To agree the write off of debts over the sum of £3,001 To set the Council's policy in relation to Council Tax and NNDR, and Income Collection
	Chief Finance Officer/Head of Revenues and Benefits / Revenues Manager		To agree write off of debt below the sum of £3,001
	Council		To agree the Watford Council Tax Reduction Scheme and all policies relating to Council Tax and NNDR where legislation requires Full Council approval
19.Building Control	Director of Regeneration and Growth / Planning Enforcement and Building Control Lead		To exercise all the Council's building control functions
20.Land Drainage	Chief Operating Officer, Director for Sustainability, Environment and Communities		To exercise all functions in relation to the Council's land drainage powers and duties including the power to enter into agreements to execute land drainage works and to be responsible for the preparation and review of land drainage policy
	The Executive		To formulate policy in relation to land drainage within the remit of the Council

Civ-24 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
21. Licensing	Chief Operating Officer / Associate Director of Housing and Wellbeing		Setting the tariff for hackney carriage fares
	Chief Operating Officer / Associate Director of Housing and Wellbeing / Licensing Manager		To exercise all powers relating to the Council's Licensing functions not otherwise reserved to the Council
21. General	The Executive		To form partnerships as appropriate with outside organisations to promote the social, economic or environmental well-being of the Borough
			Where the Council has entered into contracts with contractors who are exercising the functions of the Council on the Council's behalf and the terms of those contracts include the establishment of the Board made up of representatives of the Council and the Contractor to appoint Council representatives to those Boards and delegate to those representatives all necessary authority to make decisions in accordance with the terms of the relevant contract.
			To delegate as appropriate to outside bodies any functions of the Executive as the Executive sees fit

Civ-25 May 2025

Function	Body/Individual		
	with Delegation	Members	Terms of Delegation
			To accept delegation of functions from outside bodies as is within the responsibility of the Executive as it sees fit To receive petitions from local
			residents on matters within its area of responsibility
	Relevant Portfolio Holder		To comment on Government Consultation, Papers, Bills and other Consultation that is likely to affect or impact on the functions within the Portfolio Holder's area of responsibility
			To agree any submission to any body for funding to support or enhance the performance by the Council of its functions within the Portfolio Holder's area of responsibility
			To receive and agree any work/service plans relating to any functions within the Portfolio Holder's area of
			responsibility where there is a statutory requirement for them to be agreed by Members
	Chief Operating Officer		To exercise all functions in relation to emergency planning and business continuity

Any function specified in this scheme to be exercised by the Executive, Portfolio Holder or by an officer, can in the event of either a decision needing to be taken as a matter of urgency and/or the designated decision taker being unavailable be exercised by the Mayor, Chief Executive, another Chief Officer or Associate Director

Civ-26 May 2025