



## **NOTICE OF BALLOT**

### **PROPOSED BUSINESS IMPROVEMENT DISTRICT FOR CLARENDON ROAD AREA WATFORD**

#### **LOCAL GOVERNMENT ACT 2003**

#### **Notice given pursuant to regulation 7 and schedule 2 of the Business Improvement Districts (England) Regulations 2004**

This is to give notice that a BID Ballot is to be held on the proposal of Watford BID Ltd to seek a new five-year term to operate a Business Improvement District (BID) in the Clarendon Road area. A copy of the Watford Clarendon BID Business Plan is available to view online: [ballot.watfordtowncentre.com](http://ballot.watfordtowncentre.com).

#### **Conduct of ballot**

The ballot will be conducted by post by the Returning Officer for Elections for Watford Borough Council, with ballot papers sent to those eligible to vote by **Friday 20 February 2026** for return to Watford Borough Council, Electoral Services Office, Town Hall, Watford, WD17 3EX by no later than **5pm on Thursday 19 March 2026** (the "day of ballot").

#### **Who can vote in the BID Ballot?**

Persons eligible to vote in the ballot will be those non-domestic ratepayers listed on the Council's database for each liable hereditament (business premises) situated in the geographical area of the proposed BID at the date of this Notice, with a rateable value of **£12,000** or more. Each person entitled to vote will have one vote in respect of each hereditament occupied or (if unoccupied) owned by them in the geographical area of the proposed BID.

#### **Appointment of Proxies**

Eligible persons may appoint a proxy to vote on their behalf.

Applications to appoint a proxy must be submitted to the Returning Officer no later than **5pm on Monday 9 March 2026**. This can be by post to The Returning Officer, Watford Borough Council, Elections Office, Town Hall Watford, WD17 3EX or by scanned attachment and emailed to [elections@watford.gov.uk](mailto:elections@watford.gov.uk).

A proxy form is available from: The Returning Officer, Watford Borough Council, Electoral Services Office, Town Hall, Watford, WD17 3EX or request by email: [elections@watford.gov.uk](mailto:elections@watford.gov.uk)

A proxy may be cancelled by written notification to the Returning Officer at above address no later than **5pm on Saturday 14 March 2026**.

#### **Lost Ballot Papers**

If a voter or proxy does not receive their ballot paper by **Friday 13 March 2026**, they may apply in writing to the Returning Officer for a replacement paper, providing evidence of their identity.

## **Spoilt Ballot Papers**

If you inadvertently spoil your ballot paper in such a manner that it cannot be conveniently used as a ballot paper, please return it to the Returning Officer. On receipt of the spoilt ballot paper, the Returning Officer will issue a replacement. No replacements can be issued if the spoilt ballot paper is received by the Returning Officer later than **Monday 16 March 2026**.

If you are unable to return your spoilt ballot paper, you will be required to declare this in writing to the Returning Officer providing a full explanation as to the reason. A replacement may not be issued until this has been received.

## **Count of Ballot Papers**

Ballot papers will be counted on **Friday 20 March 2026** and the result of the ballot will be published on that day at Watford Town Hall, on the Council's website [www.watford.gov.uk](http://www.watford.gov.uk) and the BID's website [www.watfordBID.co.uk](http://www.watfordBID.co.uk).

For a BID ballot to be successful there must be a majority of those voting in favour of the proposal, and those voting in favour must represent a majority of the aggregate rateable value of the hereditaments voting.

## **Further Details of the BID Proposal**

For any further information, contact Watford BID Limited at Suite 5, Kings Court, 153 High Street, Watford, WD17 2ER

**Telephone:** 01923 919 989  
**Email:** [enquiries@watfordbid.co.uk](mailto:enquiries@watfordbid.co.uk)  
**Website:** [ballot.watfordtowncentre.com](http://ballot.watfordtowncentre.com)

**Donna Nolan, Returning Officer**  
**Watford Borough Council, Town Hall, Watford, WD17 3EX**

**Telephone enquiries: Electoral Services 01923 278369**  
**Email** [elections@watford.gov.uk](mailto:elections@watford.gov.uk)

**3 February 2026**