



NOTICE OF BALLOT

PROPOSED BUSINESS IMPROVEMENT DISTRICT FOR CLARENDON ROAD AREA WATFORD

LOCAL GOVERNMENT ACT 2003

Notice given pursuant to regulation 7 and schedule 2 of the Business Improvement Districts (England) Regulations 2004

This is to give notice that a BID Ballot is to be held on the proposal of Watford BID Ltd to seek a new five-year term to operate a Business Improvement District (BID) in the Clarendon Road area. A copy of the Watford Clarendon BID Business Plan is available to view online: ballot.watfordtowncentre.com.

Conduct of ballot

The ballot will be conducted by post by the Returning Officer for Elections for Watford Borough Council, with ballot papers sent to those eligible to vote by **Friday 20 February 2026** for return to Watford Borough Council, Electoral Services Office, Town Hall, Watford, WD17 3EX by no later than **5pm on Thursday 19 March 2026** (the “day of ballot”).

Who can vote in the BID Ballot?

Persons eligible to vote in the ballot will be those non-domestic ratepayers listed on the Council's database for each liable hereditament (business premises) situated in the geographical area of the proposed BID at the date of this Notice, with a rateable value of **£12,000** or more. Each person entitled to vote will have one vote in respect of each hereditament occupied or (if unoccupied) owned by them in the geographical area of the proposed BID.

Appointment of Proxies

Eligible persons may appoint a proxy to vote on their behalf.

Applications to appoint a proxy must be submitted to the Returning Officer no later than **5pm on Monday 9 March 2026**. This can be by post to The Returning Officer, Watford Borough Council, Elections Office, Town Hall Watford, WD17 3EX or by scanned attachment and emailed to elections@watford.gov.uk.

A proxy form is available from: The Returning Officer, Watford Borough Council, Electoral Services Office, Town Hall, Watford, WD17 3EX or request by email: elections@watford.gov.uk

A proxy may be cancelled by written notification to the Returning Officer at above address no later than **5pm on Saturday 14 March 2026**.

Lost Ballot Papers

If a voter or proxy does not receive their ballot paper by **Friday 13 March 2026**, they may apply in writing to the Returning Officer for a replacement paper, providing evidence of their identity.

Spoilt Ballot Papers

If you inadvertently spoil your ballot paper in such a manner that it cannot be conveniently used as a ballot paper, please return it to the Returning Officer. On receipt of the spoilt ballot paper, the Returning Officer will issue a replacement. No replacements can be issued if the spoilt ballot paper is received by the Returning Officer later than **Monday 16 March 2026**.

If you are unable to return your spoilt ballot paper, you will be required to declare this in writing to the Returning Officer providing a full explanation as to the reason. A replacement may not be issued until this has been received.

Count of Ballot Papers

Ballot papers will be counted on **Friday 20 March 2026** and the result of the ballot will be published on that day at Watford Town Hall, on the Council's website www.watford.gov.uk and the BID's website www.watfordBID.co.uk.

For a BID ballot to be successful there must be a majority of those voting in favour of the proposal, and those voting in favour must represent a majority of the aggregate rateable value of the hereditaments voting.

Further Details of the BID Proposal

For any further information, contact Watford BID Limited at Suite 5, Kings Court, 153 High Street, Watford, WD17 2ER

Telephone: 01923 919 989
Email: enquiries@watfordbid.co.uk
Website: ballot.watfordtowncentre.com

Donna Nolan, Returning Officer
Watford Borough Council, Town Hall, Watford, WD17 3EX

Telephone enquiries: Electoral Services 01923 278369
Email elections@watford.gov.uk

3 February 2026