# BUSINESS RATES

# Application for Mandatory and/or Discretionary Rate Relief

Name and address:	Account Number

The Council has the provision for granting relief to charities and other similar organisations under sections 43, 45, 47 and 64 of the Local Government Finance Act 1988.

Mandatory relief will be granted to Registered Charities and Community Amateur Sports Clubs, whilst Discretionary Relief <u>may</u> be granted to charities and other not for profit organisations.

Appli	icant Details
Name of organisation:	
Registered Address:	
Telephone Numb	per:
E-mail Address:	
Address of premi	ises, for which relief is being claimed:
1 <sup>st</sup> Premises	
2 <sup>nd</sup> Premises	
Do you own the f	Yes No freehold of these premises?
	vide details of the landlord:
Relief claimed from	om (date):
Name and addre	ess of representative (if different from above):

### BUSINESS RATES

### **Important Note**

Charitable Relief will be granted as long as all the required criteria have been satisfied. Restrictions to Discretionary relief may be made, dependant on the financial standing and objectives of the organisation or charity.

Is the applicant:  A registered charity?  Excepted or exempt from registration?  Recognised as a charity for Income Tax purposes?  A registered Community Amateur Sports Club (CASC)?  Please use separate sheet if you need more room to answer any of these questions  Access  Is membership open to all sections of the community? (Please give details of any remembership, the costs of membership, and any other information you think is relevant, organisations should be prepared to show that membership is open to anyone.  Do you actively encourage membership from particular groups in the community? (Fyoung people, older age groups, people with disabilities etc.)  Are the facilities available to people who are not members? (For example: schools, cosessions and so on.)	m registration?  y for Income Tax purposes?  y Amateur Sports Club (CASC)?  peet if you need more room to answer any of these questions  and all sections of the community? (Please give details of any restriction of membership, and any other information you think is relevant.) Gene as prepared to show that membership is open to anyone.	Is the ap					(please	iioit)
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# DISCRETIONARY RATE RELIEF

# BUSINESS RATES

Provide training or education for its members?  Provide schemes for particular groups to develop their skills? (for example. young people, people with disabilities, retired people.)  Other Issues  Is the organisation affiliated to local or national organisations? (for example: local sports or arts councils, national representative bodies.)  What percentage of the membership is made up of people who live mainly in the			
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Please describe the charity or organisation's main purposes and objectives:			
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# BUSINESS RATES

The Premises  Are the premises wholly or mainly used for charitable purposes (this relates to the <u>area</u> of the property that you use)	Yes No
	res no
Is there a licensed bar on the premises?	
Are the premises used for any purposes other than for the charity or organisation for which this application concerns?	
If yes please provide details	
Are the premises used wholly or partly as a shop to sell goods given to the charity	
If 'yes' please provide the percentage of sales that are attributable to donated goods	%
Percentage of sales used to support the objectives of the charity	%
Important Note (Please read and tick boxes as appr	opriate)
Any charity applying for 80% mandatory relief must supply their charity commission registration number	
	of
Any CASC applying for 80% mandatory relief must supply a copy their letter of registration	
their letter of registration  Any registered charity or CASC applying for an additional 20% disc	
their letter of registration  Any registered charity or CASC applying for an additional 20% discontrol of the control of the c	submit the following:
their letter of registration  Any registered charity or CASC applying for an additional 20% disconsisted for profit' organisation applying solely for discretionary relief must solve the copy of Trust Deed or Written Constitution  Accounts for the last TWO financial years clearly showing Income	submit the following:
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Any registered charity or CASC applying for an additional 20% disc for profit' organisation applying solely for discretionary relief must see A copy of Trust Deed or Written Constitution  Accounts for the last TWO financial years clearly showing Income and Expenditure and any restricted or designated funds  I declare that the information given in this application is true and accurate to the best of my knowledge	Please return to:  Revenues Section
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APPLICANTS WHO DO NOT SUBMIT THE REQUIRED INFORMATION WILL NOT BE CONSIDERED FOR RELIEF