

Use this form to report a Change in your circumstances

Name:

Reference No:

Address:

Postcode:

Please can you update the following information

Home Phone Number

Email address

Mobile phone number

What is the change ? (turn over if you need more space)

What is the date of the change ?

I have read and understood the information provided in this form. The information I have provided in this form is true and complete. I understand that I must tell you about any change in my circumstances or the circumstances of my partner, my children and anyone living with me. Giving false information may result in prosecution. This authority is required by law to protect the public funds it administers. It may share your information provided to other bodies responsible for auditing or administering public funds, in order to prevent and detect fraud. The personal information you supply on this form will be used for the processing of Housing Benefit and Council Tax Support and will be used in accordance with the Data Protection Act 1998.

Your Signature:

Date: