

Bench Donation Terms & Conditions

1. The type, colour and style of the bench and commemorative plaque will be specified by the council, in order to be coordinated and consistent with other benches at the site.
2. Whilst the council will try to accommodate preferences for bench location, the council reserves the right to refuse an application if the preferred location is unsuitable or at capacity.
3. Commemorative plaques are a fixed size, and text will be agreed with the bench donor.
4. “Your bench” means donation, not ownership. Legal ownership of a donated bench remains with the council who takes liability and responsibility for all future maintenance requirements. No maintenance of any kind should be undertaken by the donor, their family or their representative.
5. Bench orders can only be placed once full payment of the invoice has been received. No refunds will be issued under any circumstances. The cost of the donation will be as per the council’s approved Fees and Charges at the time of the agreement.
6. Benches are donated for a fixed term of ten years. At the end of the donation term, the council will attempt to make contact with the bench donor and offer to extend the period by a further ten years at the donation cost applicable at the time.
7. Where it is not possible to contact the donor or the donor chooses not to renew, the council will remove the commemorative plaque and where possible return it to the donor. The council may reassign the bench location to another donor.
8. If a bench is significantly damaged or stolen, replacements required will be at the donation cost applicable at the time. If the original donor chooses not to replace, the opportunity may be offered to another donor.
9. The council reserves the right to relocate any bench, for example if it is prone to vandalism at its original location, or due to other unforeseen circumstances.
10. No adornments e.g. flowers, statues, wreaths, vases, ornaments or cards shall be attached or deposited on the bench or in the surrounding area at any time.
11. No ashes will be permitted to be scattered or buried on or around the bench.
12. The council will keep a database of donated benches along with the donor’s contact details. This complies with the General Data Protection Regulation (GDPR). To view the council’s privacy notice please visit: www.watford.gov.uk/privacynotice



13. It is the responsibility of the donor to inform the council of any changes to their contact details to enable future correspondence regarding the donation.